

Eligibility Criteria and Guidance

Graduate Hardship Awards

Applicants are requested to read these notes before completing the online application form.

Information

The Graduate Hardship Awards are available to students who are experiencing financial hardship as a result of unexpected changes in their financial circumstances. In assessing applications the Student Registry relies greatly on the student's application, supervisors' comments and the Tutors' recommendations.

The Student Registry is responsible for the administration of the Graduate Hardship Awards, which are funded by the Lundgren Fund, the Harry Desai Fund, and University funding.

If a student is experiencing financial hardship then the first port of call should be the college Graduate Tutor. The Graduate Tutor may consider the student to be eligible for the hardship funds and that the student should complete the online hardship form. The Tutor should provide information about any College assistance given to the student.

Students experiencing funding collapse early in their studies might be better advised to intermit until they can put a funding package back in place. Students can normally only apply once to these funds.

Financial Hardship

Applicants are reminded that the Student Registry hold [financial guarantees](#) for Graduate Students, received in fulfilment of the conditions of their admission to the course concerned. Applicants for a Graduate Hardship Award must demonstrate in what manner, and by what amount, the financial assistance originally guaranteed has ceased to be available, and should take into account, all assistance being received from other sources. *Please note that all students are advised at the start of their course to ensure sufficient funds are available for the full duration of their course if required (see ['An Explanation of Your Offer and its Conditions'](#)).*

Other applications for support from other sources

Applicants are required to inform the Student Registry of funding they have been awarded subsequent to this application being submitted.

References

All applications will need to be approved by the Graduate Tutor and supervisor (or other senior person acquainted with the applicant's academic work and circumstances), both of whom should have expressed a willingness to provide a reference in connection with the application. Contact details will need to be entered onto the online form which will then **automatically submit** to both the supervisor, and the Graduate Tutor.

Payment

Following notification of the outcome of the competition, Award payments are made via BACS directly to the College. Successful applicants should liaise with their college finance officer to collect the award.

Eligibility criteria for the Hardship Awards

Eligibility is restricted to Graduate Students who:

- are formally registered for a Graduate degree, see Appendix 1 for list of eligible degrees; and have relied, on a substantial part of the required fees and living expenses being met from their own funds or other private resources
- All nationalities

Applicants *must*:

- PhD applicants have completed at least 4 terms of research
- have displayed a high aptitude for research or study
- be in demonstrable need of financial assistance, as a result of *unforeseen* changes in their financial circumstances

Please also note that:

- All PhD students are advised in their offer of admission to ensure they have sufficient funds for more than 9 terms if required therefore candidates applying for 10th term funding must demonstrate either:

- a) that the need for work to be extended beyond nine terms was *unforeseeable*
- or
- b) that the unavailability of funding for the 10th term was *unforeseeable*.

- Hardship Awards are not granted for the purposes of fieldwork or travel costs or to fund a fourth 'writing up' year
- Hardship Awards are granted for the use of the applicant and not their family
- All nationalities

Managers try to support students in their final year up to the point of submission but not beyond this point.

- The Fund will not usually provide more than £2,000 in any case
- The fund will not support fourth year students who were previously fully funded (e.g. Research Councils). Students must have been significantly self-financing
- Students can only make one application to the Hardship Awards
- In case where family illness causes hardship, medical evidence should be supplied to the College Tutor
- Students must inform their Tutors of any other assistance sought/ gained.

Timetable

	Deadline for submission of online application	Deadline for Supervisor comments	Deadline for graduate tutors comments	Awards announced by email	Payments made to applicants College
Michaelmas Term	9 th November	19 th November	29 th November	Mid-December	End of December
Lent Term	31 st March	10 th April	20 th April	Mid-May	End of May
Easter Term	21 st May	31 st May	10 th June	End of June	Beg of July

Please note that the closing dates are strictly observed and the applicant is advised to contact their graduate tutor and supervisor prior to application.

Regulations

The full regulations relating to the Lundgren Research Award are in *Statutes and Ordinances of the University of Cambridge*. The following is an extract:

The sums bequeathed to the University by Beatrice Helen Worsley, Ph.D., of Newnham College, shall form a fund called the Lundgren Fund in honour of Helge Lundgren, the income of which shall be used at least once a year to make one or more Lundgren Research Awards to persons who are registered as candidates for the Ph.D. Degree provided that they are engaged in research in a scientific subject (which term shall be taken to include mathematics) and are not ordinarily resident in the United Kingdom.

An award may be made to a person who has completed four terms of research as a registered Graduate Student of the University, provided that he/she has shown a high aptitude for research and a devotion to study, and is in need of financial assistance.

Reviewed 30 August 2016

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Appendix 1 – Graduate Degree Eligibility

Graduate degrees eligible for hardship funding	Graduate degrees not eligible for hardship funding
<p>Diplomas inc:</p> <ul style="list-style-type: none"> • Diploma in the Conservation of Easel Painting • Advanced Diploma in Economics • Postgraduate Diploma in Legal Studies Postgraduate Diploma in International Law • Advanced Diploma in Theology and Religious Studies <p>Full-time Masters level courses incl:</p> <ul style="list-style-type: none"> • MPhil • LLM • MCL • MRes • MMus • MLitt • MAST • MFin • MSc <p>Part-time Masters level courses incl:</p> <ul style="list-style-type: none"> • MEd • MSt • MPhil (part time) • MLitt (part time) • Full-time Doctorate level incl: • VetMD • PhD • EngD <p>Part-time Doctorate level courses incl:</p> <ul style="list-style-type: none"> • Phd (part time) • BusD • MD • EdD • Other: • PGCE • CPGS 	<p>Non-Member awards</p> <p>Higher Doctorates e.g. MusD, ScD, LittD, DD, BD (Bachelor of Divinity)</p> <p>Other:</p> <ul style="list-style-type: none"> • MBA • EMBA

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