



Applicant's Name	
Title (e.g. Mr/Mrs/Ms/Miss/Dr)	
Position	
Department	

Before completing this form, please ensure you have read the information about eligibility for DBS checks on the the DBS webpage; <https://www.gov.uk/government/collections/dbs-eligibility-guidance> and <https://www.gov.uk/find-out-dbs-check>

Section A – Eligibility Criteria

1. Please review the table below and indicate which type of activity the applicant will be completing:

Type of Activity	Tick	Type of DBS check required
Regulated activity with children		
Teaching, training, instructing, caring for or supervising children or providing advice/guidance on wellbeing or driving a vehicle solely for children - this is on a regular ¹ basis and is not supervised ² .		Enhanced DBS check with children's barred list check
Engaged in work for, or in connection with, the purposes of a specified establishment (i.e. school, pupil referral unit, academies, nurseries, childcare premises, children's detention centres, children's homes, children's centres) with the opportunity for contact with children - this is on a regular ¹ basis and may be supervised or unsupervised ² above		
Working as a volunteer in a specified place (see above) with the opportunity for contact with children where this is on a regular ¹ basis and may be supervised or unsupervised ² .		
Health care ³ provided by, or under the direction or supervision of a regulated health care professional (please note that this only needs to be on one occasion to be regulated activity).		

¹ Regular means carried out by the same person frequently on 4 or more days in a 30 day period or overnight between 2am and 6am.

² Supervised means regular and day-to-day supervision by someone who is in regulated activity. See https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/550197/Regulated_activity_in_relation_to_children.pdf for further details.

³ Health care includes all forms of health care relating to physical or mental health. It includes palliative care, diagnostic tests and investigative procedures. It also includes procedures similar to medical/surgical care not provided in connection with a medical condition e.g. taking blood from a blood donor. Psychotherapy/counselling related to health care an individual is receiving is considered to be health care; life coaching is excluded.

Personal care involving hands-on physical assistance with washing and dressing, eating, drinking and toileting; prompting and supervising a child with any of these tasks because of their age, illness or disability; or teaching someone to do one of these tasks (please note that this only needs to be on one occasion to be regulated activity).		Enhanced DBS check with children's barred list check
Regulated activity with adults		
Healthcare ³ provided by, or under the direction/supervision of a regulated health care professional ⁴		Enhanced DBS check with adults' barred list check even if the role holder will only carry out the activity once.
Personal care for adults involving hand-on physical assistance with washing and dressing, eating, drinking and toileting; prompting and supervising an adult with any of these tasks because of their age, illness or disability; or teaching someone to do one of these tasks.		
Conveying adults for reasons of age, illness or disability to, from, or between places, where they receive healthcare, personal care or social work arranged via a third party (not family/friends).		
Supervising regulated activity		
Day-to-day management or supervision of any person engaging in any of the regulated activities listed above.		Enhanced DBS check with appropriate barred list check
Formerly regulated activity		
Does the role involve activities which were deemed to be regulated activity before the coming into force of Section 64 of the Protection of Freedoms Act on 10 September 2012 ⁵ ?		Enhanced DBS check with appropriate barred list check
Healthcare (where not carrying out regulated activity)		
Employment or other work concerned with the provision of health services and which is of a kind as to enable the individual concerned to have access ⁶ to persons in receipt of such services (i.e. people in receipt of health care ³) in the course of his/her normal duties.		Standard DBS check
If the above statement does not apply but you believe that the role is eligible for a DBS check, please consult the DBS's eligibility guidance and provide the eligibility reference number in the box on the right (found at https://www.gov.uk/government/collections/dbs-eligibility-guidance)	Eligibility reference number:	

⁴ A health care professional is a person who is regulated by any of the professional regulators listed on page 6 of the document at:

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/216900/Regulated-Activity-Adults-Dec-2012.pdf

⁵ Examples of this are teaching, training, instructing, caring for or supervising vulnerable adults/children on a frequent/intensive basis whilst being supervised; working as a supervised volunteer in a specified place on a frequent/intensive basis; working in adult care home or children's hospital with the opportunity for contact with vulnerable adults/children on a frequent/intensive basis. Schedule 4 of the 2006 Act provides full definitions - see <https://www.legislation.gov.uk/ukpga/2006/47/contents>

⁶ Access relates to physical, direct contact with patients e.g. observation, interviews, focus groups.

2. Taking into account the eligibility criterion you have indicated above, please describe the exact nature of the applicant's work

What will they be doing? e.g. providing healthcare, teaching, training, instructing, supervising, providing advice/guidance	
Who will they have contact with? E.g. children, adults, or both.	

If the applicant will be providing healthcare, please go to question 3 below, otherwise please answer the questions in the table below

If applicable, are they patients, or healthy volunteers (if volunteers, are they receiving healthcare?), if adults, are they vulnerable adults and in what capacity)?	
How often? E.g. 4 or more times in 30 day period OR overnight	
Will they be supervised whilst undertaking the activity? If yes, how often?	

3. If the applicant is providing healthcare, please provide the following details in the box below:

<ul style="list-style-type: none"> • What type of healthcare will they provide? • Is the applicant acting under their direction/supervision of a regulated healthcare professional⁴ or are they a healthcare professional themselves? • Is the work for research purposes only? • Will activities have a direct impact on patient care? • Will the applicant have direct and intended (i.e. non incidental) contact with the patient?

Form Completed by _____

Date _____