Corrections Map - from ‘Approval subject to Correction’ through to full Approval:

The Board of Graduate Studies (BGS) has met and sent you an email with their decision following the board meeting. What should you do now?

Complete your corrections as required by your Examiner(s).

Submit your corrected thesis and list of corrections to your Examiner before the deadline of 3 months for minor and 6 months for major corrections.

Your Examiner(s) check the corrections and inform the Degree Committee when they are happy with these.

The Degree Committee informs the Student Registry.

The Student Registry will email you with guidance as to how to produce the hard bound copy of thesis. Your Degree Committee may also have local advice to offer.

 Produce your hardbound thesis – to avoid costly mistakes ensure you access the guidance for a hard bound submission on the website: https://www.admin.cam.ac.uk/students/studentregistry/exams/submission/phd/submitting.html

Cover colour is your choice, but hand stitching is required with title, initials and surname reading down the spine in gold lettering.

Your thesis needs to be sent/taken to the Student Registry in 4 Mill Lane - along with the paperwork (Declaration of Hard Bound Submission and loose copy of the Summary/Abstract with your name and title of thesis on).

An Approval Letter is sent from the Student Registry once the hard bound thesis has been submitted – a pdf copy is emailed to you.

Congratulations! Contact the praelector at your college and arrange your Congregation.

Make sure your mailing and email address is updated on your CamSIS Self Service account. We will use these to contact you.

Fuller details on how to address corrections can be found at: http://www.admin.cam.ac.uk/students/studentregistry/exams/submission/phd/viva.html