USN: __________________

**Acknowledgement of submission of soft bound thesis and important information for Examination**

This is to confirm that you have submitted two copies of your soft bound thesis to the Student Registry/Board of Graduate Studies. Your thesis will be dispatched to your Degree Committee who will pass them on to your appointed Examiners.

You will be notified of the date of your oral examination (viva voce), the names of your examiners and other information about your examination by your Degree Committee or your Internal Examiner. Contact details for your Degree Committee can be found at [http://www.admin.cam.ac.uk/offices/gradstud/meetings/pdf/dccontacts2.pdf](http://www.admin.cam.ac.uk/offices/gradstud/meetings/pdf/dccontacts2.pdf)

Further details of the oral examination can be found at: [http://www.admin.cam.ac.uk/students/studentregistry/exams/submission/phd/viva.html](http://www.admin.cam.ac.uk/students/studentregistry/exams/submission/phd/viva.html)

Immediately after your oral examination you may take at least one copy of your thesis back. Your Examiner(s) may need to retain a copy(ies) to check any corrections required. Following your oral examination your Examiners will send reports on your thesis and its examination to your Degree Committee. Your Degree Committee will consider these reports at their next available meeting and make a recommendation to the Board of Graduate Studies. At the next available meeting of the Board of Graduate Studies, a decision will be made regarding the outcome of your examination.

Dates of Degree Committee and Board of Graduate Studies meetings can be found on the Board of Graduate Studies website along with the dates of the meetings of the Board of Graduate Studies Board and dates of Congregations. [http://www.student-registry.admin.cam.ac.uk/about-us/board-graduate-studies/meeting-dates-and-minutes](http://www.student-registry.admin.cam.ac.uk/about-us/board-graduate-studies/meeting-dates-and-minutes)

The Student Registry will email you with the result of your examination, guidance as to how to address any actions to complete (e.g. making corrections, supplying a hard bound copy of the thesis) and your Examiner reports. Further details on making corrections to your thesis can be found at [http://www.cambridgestudents.cam.ac.uk/your-course/examinations/graduate-exam-information/submitting-and-examination/phd-mlitt/submit](http://www.cambridgestudents.cam.ac.uk/your-course/examinations/graduate-exam-information/submitting-and-examination/phd-mlitt/submit)

**Hard bound copy of thesis**

Information on submitting your hard bound thesis can be found at: [http://www.cambridgestudents.cam.ac.uk/your-course/examinations/graduate-exam-information/submitting-and-examination/phd-mlitt/submit](http://www.cambridgestudents.cam.ac.uk/your-course/examinations/graduate-exam-information/submitting-and-examination/phd-mlitt/submit)
Please note that your degree is not unconditionally approved until the Board of Graduate Studies has formally approved it in writing. When your degree has been unconditionally approved we will email you this result and send a hard copy of your Approval Letter to your mailing address.

Conferment of Degree

When your degree has been approved, or is close to approval, you can begin to make arrangements to have the degree conferred (granted) at one of the University’s Congregations (graduation ceremonies). Contact your College’s Praelector or Tutorial Office. The Praelector will make all the necessary arrangements for your degree to be conferred and will be able to advise on getting tickets for guests; the dress code and where to hire hoods and gowns; and what happens at the ceremony.

You are advised not to make any travel arrangements (e.g. booking airline tickets) until it has been confirmed at which congregation you will have your degree conferred.

You may postpone receiving your degree (e.g. to receive your degree on the same day as a friend or partner) or receive your degree in absentia (without attending the ceremony) if you wish. Let your Praelector know if this is what you wish to do.

Information about the conferment of your degree can be found at http://www.admin.cam.ac.uk/students/studentregistry/exams/after/degreeapproval.html

Students admitted on a Tier 4 Student Visa

If you have been admitted to your course with a Tier 4 student visa it is important that you know the date your visa expires and the time scale from submission to approval. You will need to factor in time for your examiners to receive and read your thesis; write their independent reports; undertake your viva; time for your examiners to write their joint report and submit their reports to the Degree Committee; and for your results to be considered at a meeting of the Degree Committee and the Board of Graduate Studies.

If it is important that you receive notification of the outcome of your result by a certain date, it is important that you bear the above in mind.

If you require advice regarding your visa please contact the International Students Team at internationalstudents@admin.cam.ac.uk

If you wish to return to Cambridge to attend your degree congregation, but your Tier 4 visa has expired, you can enter the UK as a visitor for this purpose.

PLEASE NOTE THIS DOCUMENT IS AN ACKNOWLEDGEMENT OF THE SUBMISSION OF YOUR THESIS AND CANNOT BE USED FOR ANY OTHER PURPOSE.

PLEASE ENSURE THAT YOUR CONTACT DETAILS ARE KEPT UP TO DATE ON YOUR CAMSIS SELF-SERVICE ACCOUNT.